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| **Level** | **WBS Code** | **WBS Item** | **Definition** |
| 1 | 1 | Cleaning Management System | All work needed to produce the cleaning management system. |
| 2 | 1.1 | Initiation | The work needed to initiate the project. |
| 3 | 1.1.1 | Evaluation and Recommendations | Work to evaluate possible project ideas and make recommendations. |
| 3 | 1.1.2 | Develop Project Plan | Group tasks developing a task plan. |
| 3 | 1.1.3 | Finalise Meeting Times | Decide on meeting times to check on project progress. |
| 2 | 1.2 | Planning | The work needed to plan out the project. |
| 3 | 1.2.1 | Define Project Scope | Decide on what the final project should contain. |
| 3 | 1.2.2 | Break Down Project | Split the project into different tasks to be allocated. |
| 3 | 1.2.3 | Allocate Tasks | Allocate the tasks to team members. |
| 3 | 1.2.4 | Set Goal Deadlines | Decide on rough deadlines for each task. |
| 2 | 1.3 | Coding | The work needed to code the project. |
| 3 | 1.3.1 | Code Project | Write the code needed for a functional coding project. |
| 3 | 1.3.2 | Code Project Tests | Write tests to check the functionality of the code. |
| 3 | 1.3.3 | Troubleshooting/Error Handling | Debug code to find and fix any errors in the written code and tests. |
| 3 | 1.3.4 | Make Final Code Adjustments | Streamline code and possibly add extra functionality. |
| 3 | 1.3.5 | Review/Check Code | Make final checks to ensure code works and includes all use cases. |
| 2 | 1.4 | Control | The work needed to finalise the project. |
| 3 | 1.4.1 | Review Full Project | Review the project thus far, and ensure it is all up to date. |
| 3 | 1.4.2 | Produce Project Documentation | Write the documentation needed for the full project and associated code. |